



Tracey Solicitors

Making law accessible

PROBATE



TALK TO US FIRST...

...if you need help with a will or inheritance matter



www.probate.ie



01 649 9900



law@traceysolicitors.ie

What is Probate?

When a person dies, their estate must go through probate, which is a legal process overseen by a probate court.

The Probate Office is part of the High Court. It's core function is to oversee that legal authority is given to the correct person to deal with a deceased person's estate.

Where there is a will

When somebody dies, their property immediately passes into the hands of the executor, who is named in their will to take care of the probate process.

The executor normally instructs a solicitor to make an application to the Probate Office. This is called an application for a Grant of Probate.



Where there is no will

If there is no will, the application that is made to the Probate Office is called a Grant of Administration.

The executor/administrator then uses the relevant grant to collect all the assets of the deceased person and distributes them among those people who are entitled to inherit.



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Specialists in Probate Law

Executor / Administrator 9 Point Checklist

For information and documents required by us as solicitors applying for the grant of probate/administration of an estate.

1. A copy of the death certificate of the deceased and a copy of the funeral expenses.
2. The original will and any amendments or attachments, if any. Where there is no will, a list of all next of kin of the deceased to include: spouse/civil partner/co-habitee, children, parents, brothers, sisters, nieces, nephews. Relatives who pre-decease the deceased must also be included on the list.
3. The addresses, occupations and PPS numbers (Irish social security numbers) of all beneficiaries/next of kin.
4. A list of assets of the deceased including property, bank accounts, credit union accounts, post office accounts, shares, bonds, cars, etc.
5. Details of the debts of the deceased to include funeral expenses, outstanding loans, credit card bills, etc.
6. Details of the deceased's PPS Number.
7. Details of the deceased to include their address, former addresses, occupation, date of birth, marital status. If they are separated/divorced/dissolved civil partnership, provide contact details of former spouse / civil partner, whether they lived in Ireland or abroad, number of children, etc.
8. Details of any previous bequests/inheritorships/gifts made to the beneficiaries (the people inheriting from the deceased).
9. Evidence of any property ownership by the deceased e.g. title deeds to the house, mortgage, bank books/lodgement slips, etc., or confirmation of the whereabouts of these documents.



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16/17 St. Andrew Street, Dublin 2

Grants obtained promptly

TALK TO US FIRST...

.. about all legal or inheritance matters relating to

Probate

... about providing for your family and loved ones by

Making a Will

.. about the important protective benefits you can secure with an

Enduring Power of Attorney

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Our Probate Process...

Talk to us about our specialist probate service. Our dedicated Probate team will look after you and ensure that the Grant of Probate / Administration is obtained as quickly as possible.

We are happy to provide clarity in terms of processes, procedures and cost to allow you to make an informed decision on your probate case.